



Exhibitor Agreement Information Conditions and Regulations

The undersigned Exhibitor hereby agrees with NJAIS to comply, at the Exhibitor's expense with each of the following conditions and regulations in connection with his exhibition at all NJAIS Professional Development Events:

1. No one other than the Exhibitor and his/her employees will be permitted to occupy the contracted space.
2. Exhibitor shall not install any spotlight, projector, or floodlight that will shine in the eyes of visitors, or be objectionable to other Exhibitors.
3. Musical instruments, radios, sound motion picture equipment, playing recordings, or any noise-creating devices or amplifying systems shall not be operated at a level that would interfere with other Exhibitors, or add to general acoustic inconvenience.
4. Materials used in the Exhibit space must be fireproofed, and must conform to all fire department or insurance underwriter's regulations. The Exhibitor will not be permitted any article to be located in the Exhibit space that will void insurance or increase premiums of insurance policies on the building in which the event is held.
5. Nothing shall be posted on, or tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the building or furniture.
6. All exhibits must be packed and removed by the designated time set by NJAIS
7. Order-taking and direct sales are permitted. The Exhibitor assumes the entire responsibility for the collection of any applicable sales taxes made in the exhibit space.
8. Exhibitor shall at all times protect, indemnify, and save harmless NJAIS and the venue from any and all claims, liabilities, damages, and expense arising out of or in connection with injuries to any persons or property in the parts of the venue, including damages caused by death to any person to the extent caused by Exhibitor, its agents, or employees, or by their occupancy and use of any part of the exhibition space. If any part of the property of venue shall be damaged by the acts or default of the Exhibitor, Exhibitor will pay upon demand to NJAIS or to the venue, at the direction of NJAIS, such sum as shall be necessary to restore the damaged product to its previous condition.
9. Exhibitor acknowledges that NJAIS and the venue do not maintain insurance covering Exhibitor's property, and that it is the sole responsibility of Exhibitor to obtain business interruption, theft, and property damage insurance covering such losses by Exhibitor.

Refund Policy: Upon acceptance by NJAIS, this agreement shall be a legally binding document between the Exhibitor and NJAIS. Either party may terminate this contract at any time by written notice to the other. If this contract is terminated by the Exhibitor **two weeks or more** prior the event, NJAIS shall refund any monies that may have been paid for an exhibition space. If it is terminated by the Exhibitor **within two weeks** of the event, NJAIS shall be under no obligation to refund any monies. Neither NJAIS nor the venue will be financially or otherwise responsible for cancellation or deferral of the conference because of strikes, fires, casualties, acts of God, or other causes beyond their control.

Authorized Signature of

Exhibitor: _____ Date: _____